



Stoneware™ Inc.

Hyland Software OnBase

Stoneware, Inc.

Configuration Sheet

Date: March 2005

Introduction

This document provides the information necessary to secure and provide single sign-on for Hyland Software's OnBase product.

Objectives

- Secure the OnBase server through a HOST and Web Application object.
- Create a single sign-on form for logging into the OnBase web application server.

Requirements

- webNetwork 4.0e

Steps for creating a Onbase Web Application and Host

1. Login to the webNetwork as a webNetwork administrator
2. Start webAdmin
3. Browse and EXPAND the Stoneware container (organizational unit)
4. Create a HOST object
 - a. Select the CREATE a NEW OBJECT panel from the left frame
 - b. Select HOST from the list of objects
 - c. Select the NEXT button
 - d. Enter an object name for the inbox (i.e. – **OnBase Server**)
 - e. Select the NEXT button (object is created)
 - f. Select the CLOSE button
5. Enter the HOST object properties
 - a. Enter the HOST address (enter the **IP address or DNS name** of the OnBase server on the internal network).

- b. Enter the HOST port (enter port that the OnBase Server is using to communicate – **80** or **443**)
6. Select the SAVE button
7. Create a Web Application for the OnBase Server
 - a. Select the CREATE a NEW OBJECT panel from the left frame
 - b. Select WEB APPLICATION from the list of objects
 - c. Select the NEXT button
 - d. Enter an object name for the OnBase application (i.e. – **OnBase Web**)
 - e. Select the NEXT button (object is created)
 - f. Select the CLOSE button
8. Enter the Web Application PROPERTIES
 - a. Web Application Type – **HTTP/HTTPS Virtual Server**
 - b. DNS Name – **onbase.stone-ware.com**
 - i. **** This DNS name should resolve to the IP address of the webNetwork Relay. Browser clients will see the Relay as the **OnBase** server.*
 - c. Assigned HOSTS – browse and select the OnBase Server **HOST** object created in the earlier steps (i.e. – OnBase Server)
 - d. Assigned Relays – browse and select the webNetwork Relay or Relays that should provide access to the OnBase application.
 - e. Startup URL – enter the URL to launch the OnBase login page (i.e. - **/OnBase/login.asp**)
9. Select the NEXT button
10. Select the NEXT button to skip the OPTIONS screen
11. Select the NEXT button to skip the AUTHENTICATION screen
12. Select the NEXT button to skip the RULES ENGINE screen
13. Enter the Information to create a OnBase LINK for end users
 - a. Enter a LINK name (i.e. – **OnBase**)
 - b. Check the NEW WINDOWS box
 - c. Press the SELECT button next to LINK MENU box to designate a menu in which to create the new link – Select OK when finished.
 - d. Press the SELECT button next to the ASSIGN USERS box to designate the webNetwork users that will have access to the OnBase application.
14. Select the DONE button to complete the wizard
15. Wait 1 minute for the OnBase Web Application to load

16. Test the new OnBase Web application

- a. Login as a user that has been granted access to the OnBase web application
- b. Select the OnBase link located under the selected menu.
- c. Verify that the OnBase login page appears in the new window.

Steps for Creating a Single Sign-on Form

Once the OnBase application has been configured and is working through the webNetwork Relay you are ready to create a single sign-on form to provide users with seamless access to the Hyland's OnBase web application through the webNetwork system.

1. Login to the webNetwork as a webNetwork administrator
2. Start webAdmin
3. Browse and EXPAND the webNetwork Default Relay configuration object or any of your Relay Configuration objects.
4. Create a FORM object
 - a. Select the CREATE a NEW OBJECT panel from the left frame
 - b. Select FORM from the list of objects
 - c. Select the NEXT button
 - d. Enter an object name for the inbox (i.e. – **OnBase Login Form**)
 - e. Select the NEXT button (object is created)
 - f. Select the CLOSE button
5. Enter the form PROPERTIES
 - a. Form Name - **LOGINFORM**
 - b. Form URL - **/OnBase/login.asp**
 - c. Form ACTION - **/OnBase/login.asp**
 - d. Form METHOD – **POST**
 - e. Form INPUTS
 - i. **userName = @@typelessuserid@@**
 - ii. **password = @@password@@**

1. You can pass other Lockbox or Stoneware variables to the Workplace system if the user's login credentials do not match their Workplace credentials (see Lockbox or Stoneware Variables)
 6. Select the SAVE button to update the new form
 7. Browse and Select the OnBase Web Application object
 8. Select the AUTHENTICATION panel from the dropdown panel list at the top of the right frame in webAdmin.
 9. Select the ADD button next to the FORM section of the page.
 10. Browse and select the form object created in the steps above.
 11. Select the OK button once you have found the form.
 12. Select the SAVE button to update the OnBase web application.
 13. The Startup URL does not need to be modified because it already matches the FORM URL.
 14. Wait for the webNetwork Relay to reload the form changes (1 min).
 15. Test OnBase Single Sign-on
 - a. Login as a user that has been granted access to the OnBase application
 - b. Select the OnBase link located under the selected menu.
 - c. Verify that the OnBase main menu page appears in the new window and the user has been signed on.
- Remember that the OnBase user credentials should match your webNetwork login credentials for single sign-on to work. Otherwise see Stoneware Variables and Lockbox for more information.
 - To work properly the OnBase web configuration should use relative URLs in its configuration or the DNS name used in step 8b.